



OLD CHURCH
Nursery School



9th January 2020

Dear Parents,

Happy New Year and welcome back.

As it is the start of a new term, I would like to remind you of the school times.

The morning session starts at **9.15** and ends at **11.55**.

The gate stays open until 9.25 to give you a chance to help your child to hang up their coat, find their name card etc. It is important that you arrive on time so that your child does not miss the start of the first session.

If you arrive after 10 o'clock, your child will not be able to go into class. If your child has a full time place you will have to bring them back at 1pm for the afternoon session.

If you have a medical appointment in the morning please let the Office know in advance, before 9 o'clock at the latest. In these circumstances, your child can be booked in for lunch and the class informed that they would be arriving later.

For full time children, the school day ends at **3.15** and the gate will close at **3.25**. If you arrive after this time, your child will be taken to a "late" class or to After School Club and there will be a charge for both of these.

Please be sure to call the school if you are unavoidably delayed so that we can reassure your child and arrange care for them.

Best wishes

Sarah

Head Teacher

Walter Terrace
Off Bromley Street
London E1 0RJ

020 7790 2824
admin@oldchurch.towerhamlets.sch.uk
www.oldchurch.towerhamlets.sch.uk



Sarah Helm Headteacher
Moyra Lajmir Deputy Headteacher